

Constitution & By-Laws of the North Carolina Bandmasters Association

Updated November 10, 2019

Constitution

ARTICLE I - NAME AND RELATIONSHIPS

Section 1. Name: The Name of the organization shall be the North Carolina Bandmasters Association (NCBA).

Section 2. Relationships: This organization shall be the official Band section of the North Carolina Music Educators Association (NCMEA) and National Association for Music Education (NAfME).

ARTICLE II - OBJECT AND FUNCTIONS

Section 1. Object: The object shall be to work within the framework of the North Carolina Music Educators Association and its affiliates to advance the cause of band music education. It shall cooperate with other sections of the North Carolina Music Educators Association in planning and carrying out such activities.

ARTICLE III - MEMBERSHIP

Section 1. Active membership shall be granted to any individual actively engaged in or recently retired from directing bands or teaching wind or percussion instrumental music and who is a member of the North Carolina Music Educators Association.

Section 2. All other membership shall conform to Article III, Sections 2 through 9 of the Constitution of the North Carolina Music Educators Association.

Section 3. The right to vote or hold office is reserved to active members.

ARTICLE IV - GOVERNMENT

Section 1. The elective officers shall be a President, President-Elect, immediate Past-President, Section Delegate and Secretary.

Section 2. The Board of Directors shall consist of the elective officers and the chairs of the seven state districts. District Chair terms will be two (2) years. The following schedule will be used to ensure proper and equal rotation of members on and off the Board of Directors. The Central, Eastern, South Central and Northwest District shall elect a new chairperson on years ending with an even number. The East Central, Southeastern and Western Districts shall elect a new chairperson on years ending with an odd number.

Section 3. The office of Honorary Life President may be conferred by the Board of Directors. Only persons who have rendered notable service to the cause of band music education in North Carolina shall be considered.

Section 4. Vacancies in any elective office shall be filled upon the recommendation of the president or acting president, by and at the discretion of the Board of Directors, until an election for the unexpired term is held at the next general meeting.

ARTICLE V - ELECTIONS

Section 1.

(a) The President-Elect, Secretary, and Section Delegate shall be elected by secret ballot in even-numbered years at the Fall In-Service Conference. Upon completion of a two-year term, the president-elect shall automatically accede to the office of President. The Section Delegate must be the opposite teaching

assignment (middle school/high school) of the President.

- (b) A nominating committee shall consist of the immediate Past-President as Chairperson and two other persons selected by the Chairperson. All three shall represent a different district. This committee shall prepare a slate of officers with at least two nominees for each office that shall be presented to the membership for action. For the office of Section Delegate, the nominating committee shall be charged with assuring that at least two directors shall be nominated and are of an opposite teaching assignment (middle school/high school) of the current President-Elect.
- (c) Additional nominations may be made by any active member from the floor.

ARTICLE VI - MEETINGS

Section 1. The Association should meet at least twice each year, once at the North Carolina Music Educators Conference and once during the All-State Honors Band Clinic.

Section 2. Additional meetings may be called by the President, subject to confirmation by the Board of Directors.

Section 3. The Board of Directors shall meet at the call of the President or upon the joint request of not less than four members of the Board and should meet prior to any general business meeting. A quorum of not less than five members shall be required to the transaction of business.

ARTICLE VII - QUORUM

Section 1. A quorum shall consist of active members who are present at any business meeting.

ARTICLE VIII - AMENDMENTS AND BY-LAWS

Section 1. The Constitution may be amended with the approval of two-thirds of the membership present at any general meeting.

Section 2. By-laws may be added or deleted by a simple majority of the members present at any general meeting.

Section 3. Proposed amendments and by-laws must be submitted to the President at least thirty (30) days prior to a scheduled meeting of the NCBA Board of Directors. The President will present the proposed amendments and by-laws to the Board of Directors to determine if a recommendation will be made to the membership. Upon recommendation, voting will occur at the general meeting following the amendment's first reading.

By-Laws

ARTICLE I - DUTIES OF OFFICERS

Section 1. The President shall serve as chairperson of the band section of the North Carolina Music Educators Association as provided in the constitution of that organization. The President shall preside at all meetings of the Association and Board of Directors; enforce due observance of the constitution and by-laws; call meetings of the Association and the Board of Directors; appoint committees not otherwise provided for in the constitution.

Section 2. The President-Elect shall perform all the duties of the President in the event of the absence of the President. The President-Elect shall serve as Chair of the Music Performance Adjudication Committee. The President-Elect will be responsible for obtaining and presenting the outgoing President with a plaque. The President-Elect shall also serve as overall Chair of the Middle School and Senior High Concert Band MPA Events. The President-Elect shall contract a band director (active or retired) or a knowledgeable person (contractor) to order the sight-reading to be used in the current year's University Interscholastic League Concert and Sight-reading Festival (from Texas).

Section 3. The Secretary shall keep a record of all meetings and perform other duties as directed by the President and the Board of Directors. The Secretary shall furnish to the NCBA Webmaster a copy of the minutes of all general meetings of the Association, said minutes to be in hands of the NCBA Webmaster not later than thirty (30) days after the meeting.

Section 4. The immediate Past-President shall serve as consultant to the president and shall perform such other duties as are assigned by the President and the Board of Directors. The immediate Past-President shall serve as chair of the nominating committee per Article V, Section 1-B and as chair of the Honors Band Committee.

Section 5. The Board of Directors shall be responsible for the business management of the Association; decide questions, make rulings and interpret matters of policy for the association; report to the Association the rules it has passed and the actions it has taken; carry out all of the provisions and duties ascribed to it by the Constitution and By-Laws. All actions shall stand unless altered by a later vote of the membership.

Section 6. The Band Section Delegate shall be charged with attending all meetings of the NCMEA Board, the NCBA Board of Directors, and all committee meetings designated by the President. The Section Delegate shall assist the President with the planning and implementation of the Professional Development Conference and shall complete any assigned duties by the President for the conference. The Section Delegate shall be available to assist with the implementation of the All-State Honors Band Clinic. The Section Delegate shall be charged with soliciting nominations for Honorary Life Membership in NCMEA from the NCBA Board of Directors each year in November and submitting those nominees to the NCMEA Board by the August meeting of the NCMEA Board.

ARTICLE II - STANDING COMMITTEES

Section 1. The NCBA Music Performance Adjudication Operations Committee shall consist of the President-Elect as the overall State Concert Band MPA Chair, the President of the Association and the chair of each individual District Concert Band MPA.

Section 2. The NCBA Music Performance Adjudication Committee shall consist of the President, the President-Elect, and one middle school and high school director from each district; members are to be appointed by each District Chair or voted on by the Districts. The term for each member shall be a 2-year rotation to coincide with the rotation of the District Presidents.

Section 3. The NCBA All-State Honors Band Audition Committee shall consist of the Past-President as chair and one middle school and high school director from each district. Members are to be appointed by each District Chair or voted on by the Districts. The term for each member shall be a 2-year rotation to coincide

with the rotation of the District Chairs.

Section 4. The NCBA Marching Band Committee shall consist of one member from each district which are appointed by each District Chair or voted on by the Districts. The term for each member shall be a 2-year rotation to coincide with the rotation of the District Presidents. The chair of this committee will be selected by the NCBA President.

ARTICLE III - DUTIES OF THE COMMITTEES

Section 1. The NCBA Music Performance Adjudication Operations Committee is charged with assisting in the planning and implementation of North Carolina Bandmasters Association (NCBA) District Concert Band MPAs. Members shall submit all ideas and suggestions pertaining to the Concert Band MPAs to this committee for consideration. If deemed necessary, the committee will present these ideas and suggestions to the general membership for final approval or rejection. The NCBA President is an ex officio member of this committee.

Section 2. The NCBA Music Performance Adjudication Committee shall create and administer the procedures related to Concert Band MPAs standards and adjudication. This committee should meet in conjunction with the NCMEA Convention where music can be added to the MPA list for the following MPA. A second meeting will be held at All-State Honors Band to add, subtract, or move pieces on the Concert Band MPA list for the following year. The NCBA President is an ex officio member of this committee.

Section 3. The NCBA All-State Honors Band Audition Committee shall meet each year to discuss and assess the audition process, including audition day procedures and audition requirements (scales, solo, and sightreading). The NCBA President is an ex officio member of this committee.

Section 4. The NCBA Marching Band Committee will oversee all NCBA sanctioned Marching Band Competitions across the state, create and administer the procedures related to Concert Band MPAs standards and adjudication, and edit the Marching Band Competition and MPA Procedures Adjudication Manual as needed. The NCBA President is an ex officio member of this committee.

ARTICLE IV - RULES OF ORDER

Roberts Rules of Order (revised) shall govern all business meetings of the Association in all cases to which they are applicable and in which they are not inconsistent with the constitution and by-laws of this Association or of the North Carolina Music Educators Association.

ARTICLE V - DISTRICT LINES

Section 1. Bands will adhere to the current district map posted on the NCBA Webpage.

Section 2. Bands are to participate within their assigned district.

Section 3. Requests for district reassignments must be submitted to the NCBA Board in writing.

A. Procedure for Reassignment Requests: Submit the following to the NCBA President:

1. A written request that states the reason(s) for the district reassignment.
2. A letter/email from the current District Chair that grants permission to leave the district.
3. A letter/email from the requested District's Chair that grants permission to join their requested district.

B. Guidelines for Reassignment Requests:

1. A reassignment request must have permission from both District Chairs to be considered.
2. A reassignment request will not be considered if the request would result in middle school/high school feeder schools participating in different districts.

District Membership by counties includes all school systems in those counties unless stated otherwise.

Western District: Cherokee County, Clay County, Graham County, Macon County, Swain County, Jackson County, Transylvania County, Haywood County, Henderson County, Buncombe County, Madison County, Yancey County, Polk County, Rutherford County and McDowell County.

Northwest District: Mitchell County, Burke County, Avery County, Watauga County, Caldwell County, Ashe County, Alleghany County, Wilkes County, Alexander County, Catawba County, Iredell County, Yadkin County, Surry County, Davie County, Stokes County, Forsyth County and Davidson County.

South Central District: Cleveland County, Gaston County, Lincoln County, Iredell County: *Mooresville City Schools*, Mecklenburg County, Rowan County, Cabarrus County, Stanly County and Union County.

Central District: Rockingham County, Guilford County, Randolph County, Caswell County, Alamance County, Chatham County, Person County, Orange County, Durham County, Granville County, Vance County, Franklin County and Warren County.

East Central District: Wake County

Southeastern District: Anson County, Montgomery County, Richmond County, Moore County, Lee County, Harnett County, Hoke County, Scotland County, Robeson County, Cumberland County, Johnston County, Sampson County, Bladen County, Columbus County, Brunswick County, and Duplin County, New Hanover County: *Cape Fear Academy*.

Eastern District: New Hanover County, Pender County, Onslow County, Carteret County, Jones County, Craven County, Pamlico County, Lenoir County, Wayne County, Greene County, Wilson County, Pitt County, Beaufort County, Hyde County, Dare County, Tyrrell County, Washington County, Martin County, Edgecombe County, Nash County, Halifax County, Bertie County, Chowan County, Perquimans County, Pasquotank County, Camden County, Currituck County, Gates County, Hertford County and Northampton County.