



Application to Host 2025 NCBA Marching Contest

School Name _____

Director (s) _____

School Mailing Address _____

City _____ Zip Code _____

Email(s) _____

Telephone: Home (____) _____ Office (____) _____ Cell (____) _____

NAfME # and Exp Date _____ Date of Contest _____

NCBA District _____

Location of Contest _____

Anticipated Number of Participating Bands _____

Contest Director _____ Cell Phone Number (____) _____

Assistant Contest Director _____ Cell Phone Number (____) _____

This individual is a person that the chief judge can contact if they need assistance and are unable to reach the contest director during the competition.

Contest Director Email Address(s) _____

Contest Website Address for Posting on NCBA Website _____

CHIEF JUDGE --REQUIRED

NCBA will provide for each contest a sanctioned Chief Judge. NCBA will pay \$450 to the chief judge (\$350 from host and \$100 from NCBA) as a standard state fee. Each contest will still pay travel expenses for the chief judge, just as other judges. Each contest also has the right to pay above the state fee. If you have a preference or have already contacted, or prefer a specific chief judge please list below:

Chief Judge _____ Contact Info: _____

Caption Judges

Music Performance Ensemble: _____

Music Performance Individual: _____

Music Effect: _____

Visual Effect: _____

Visual Performance: _____

Application Fee: Include a check for \$200 made out to NCMEA with the application and contract *POSTMARKED BY August 1, 2025*. Once your chief judge has been assigned, a second check for \$350 made out to the assigned Chief Judge will be required before the adjudicators' placemats will be sent. *This check should be dated for the day of your show.*

Please mail application, contract, and application fee to:

Anne Reese, Executive Administrator

NCBA Marching Band Committee

319 Southfork Drive

Belmont NC 28012

Questions – Contact the marching band committee chairperson: Olivia Dove Spell – oliviadove@johnston.k12.nc.us

Contract to Host NCBA Marching Contest

To help promote consistency in our activity, aspects of every NCBA Competition are held to the same standard. By consenting to host an NCBA event, you agree to the following guidelines:

- The contest will follow the rules and regulations in the NCBA Marching Competition & Adjudication Manual.
- Five adjudicators must be hired to evaluate bands in the format described in the NCBA Procedures Manual. These captions include: Music Performance Ensemble, Music Performance Individual, Visual Performance, Music Effect, and Visual Effect. The host director/contest director will also have to secure someone for timing and penalties, and for tabulations.
- All numerical values and point distributions as well as award determination must be followed exactly as described in the procedures manual.
- The application fee of \$200 must accompany your contract and application.
- The \$350 for the Chief Judge honorarium must be received before judges' placemats will be sent.
- The NCBA Procedures Manual must be updated to include show specific details and be distributed to all bands (email distribution is acceptable) entered into your event at least 10 days prior to your contest.
- You may present awards for Drum Major, Percussion and Auxiliaries only if separate judges are hired for these captions. The NCBA Marching Band Committee reminds the show host and all participating bands that we have no administrative control over the officiating of or adjudication of these captions.
- If, for any reason, your show is canceled, you should contact the marching band committee executive administrator and chairperson immediately. Application fees will be refunded as quickly as possible.
- The host director must be a member in good standing of NCMEA/NAfME. An assistant director or band booster may be the Contest Director/Assistant Contest Director.
- Contest directors must use the NCBA approved tabulation system and return it to the executive administrator by the first Monday following the event. This may be done by way of the Chief Judge.
- All contest adjudicators must be contracted before August 1, 2024. The names of the contest adjudicators must be shared with the committee executive administrator and chairperson on or before August 1, 2024.

NCBA will perform the following:

- Provide a show host placemat, judges placemats for the 5 adjudicated captions, a timing and penalties form, the NCBA tabulation system, and procedures manual for your competition no later than two weeks prior to your event.
- Publish your contest and list your competition judges on the NCBA website contest list as soon as they are received by the committee chairperson.
- Assign and pay \$450 (\$350 from host and \$100 from NCBA) to a Chief Judge for your competition, with your input.
- Publish your recap sheet on the NCBA website following your event.

Agreement and Signature

I have read the NCBA CONTRACT TO HOST A MARCHING CONTEST and agree to follow the included guidelines. I also understand that if I do not follow the above guidelines my school will not be able to host an NCBA marching band event during the 2025 season.

Signature of Host Band Director

Date

Signature of Principal

Date

Signature of Marching Band Committee Executive Administrator

Date